

**Learning Resource Center**

**Purchase Requisition Form**  
**Books/ Periodicals /E-Journals/Databases/Newspapers**

**DS-20-01**

**Indent No:** *(Office use)*

**Date:** \_\_\_\_\_

**From: (Name, Designation and Area)**

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**To:**

**Librarian**

**Resource Details**

| Sl | Title, Author, Publisher Details | Quantity | Purpose | Appr.<br>Cost (Rs.) |
|----|----------------------------------|----------|---------|---------------------|
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Please add additional sheets if necessary.

**Approved by:**

\_\_\_\_\_  
**Signature of Faculty Member**

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**Signature of Area Chair**

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**Director / Dean**